

BRELSFORD PERSONNEL

Employment Profile TEMPORARY or DIRECT HIRE

The Atelier, 3600 Old Bullard Road, Suite 301, Tyler, Texas 75701 † 903.561.2996 † 866.472.0619

LAST NAME	FIRST	MIDDLE	DATE TODAY

STREET ADDRESS	CITY	STATE	ZIP

HOME TEL	WORK TEL	MOBILE TEL	DRIVER'S LICENSE # AND STATE

EMAIL ADDRESS	REFERRED BY

INTERESTED IN (INDICATE ALL THAT APPLY)

FULL-TIME TEMPORARY TEMPORARY WHILE LOOKING FOR FULL-TIME

AVAILABLE FOR OVERTIME

YES NO

FOREIGN LANGUAGE(s)

1. _____	<input type="checkbox"/> SPEAK	<input type="checkbox"/> READ	<input type="checkbox"/> WRITE
2. _____	<input type="checkbox"/> SPEAK	<input type="checkbox"/> READ	<input type="checkbox"/> WRITE

CURRENTLY WORKING

YES NO

SIZE-OF-FIRM EXPERIENCE (INDICATE ALL THAT APPLY)

SOLO PRACTITIONER SMALL FIRM MEDIUM FIRM LARGE FIRM

WORKED w/EMPLOYMENT AGENCY BEFORE

YES NO

CURRENTLY WORKING w/ANOTHER AGENCY

YES NO

DESIRED SALARY

DATE AVAILABLE

US CITIZEN

YES NO

HAVE BEEN CONVICTED OF A FELONY

YES NO

HAVE PLED "NO CONTEST" TO A FELONY

YES NO

HAVE RECEIVED DEFERRED ADJUDICATION FOR FELONY

YES NO

SMOKE

YES NO

IF YES TO ANY OF THE ABOVE FOUR ITEMS, PLEASE BRIEFLY EXPLAIN:

SMOKE AT WORK

YES NO

NAME FOUR PREVIOUS SUPERVISORS WE MAY CONTACT	TITLE	COMPANY WHERE SUPERVISED	TEL

NAME TWO PEERS OR CO-WORKERS WE MAY CONTACT	TITLE	COMPANY (IF CO-WORKER)	TEL

NAME OF EMERGENCY CONTACT	RELATIONSHIP TO YOU	TEL / PRIMARY	MOBILE / OTHER TEL

BRELSFORD *Profile, p2*

PERSONNEL

APPLICANT'S LAST NAME

EDUCATION (check if completed)

HIGH SCHOOL / GED
 ASSOCIATE DEGREE
 BACHELOR OF ARTS
 BACHELOR OF SCIENCE
 MASTERS
 PARALEGAL: CERTIFIED NON-CERTIFIED

OTHER CERTIFICATIONS (list)

HIGH SCHOOL NAME

CITY / STATE

CLASS RANK OR GPA

COMPLETED 4-YR DEGREE

COMPLETED 2-YEAR DEGREE

NAME WHEN DIPLOMA RECEIVED IF DIFFERENT FROM ABOVE

YES NO

YES NO

COLLEGE NAME

CITY / STATE

MAJOR

DEGREE

GPA

TOTAL # COLLEGE HOURS EARNED

COLLEGE NAME

CITY / STATE

MAJOR

DEGREE

GPA

BUSINESS EXPERIENCE (list most recent position first)

START DATE (mo/yr)

END DATE (mo/yr)

FIRM NAME

CITY / STATE

POSITION / TITLE

1

STARTING SALARY

ENDING SALARY

REASON FOR LEAVING

START DATE (mo/yr)

END DATE (mo/yr)

FIRM NAME

CITY / STATE

POSITION / TITLE

2

STARTING SALARY

ENDING SALARY

REASON FOR LEAVING

START DATE (mo/yr)

END DATE (mo/yr)

FIRM NAME

CITY / STATE

POSITION / TITLE

3

STARTING SALARY

ENDING SALARY

REASON FOR LEAVING

START DATE (mo/yr)

END DATE (mo/yr)

FIRM NAME

CITY / STATE

POSITION / TITLE

4

STARTING SALARY

ENDING SALARY

REASON FOR LEAVING

Agreement with Brelsford Personnel

I certify that all the foregoing statements are true and correct to the best of my knowledge and I hereby authorize Brelsford Personnel (BP) to investigate any or all statements contained in this application. I fully understand and agree that any omission or misrepresentation of fact shall be cause for dismissal.

Applicant Signature / Date

Federal and state laws prohibit discrimination in employment because of age, race, color, religion, creed, national origin, disability, gender, marital or veteran status.

➔ NOTE: Application must be signed – either electronically, signed and faxed in, or at in-person interview. Fill out completely. If emailing, fill out, save to your computer and email as an attachment to employ@brelsfordpersonnel.com