

DRESS CODE GUIDELINES

Brelsford Personnel employs a dress code standard for the business professional and business casual workplace. Your counselor will inform you of the dress code and practices for a particular assignment.

Acceptable Attire.

The following examples will serve to clarify acceptable attire:

Business Professional for Men includes a business suit (or sport jacket and dress slacks), dress slacks and shirt, sweater, dress shoes, belt.

Business Professional for Women includes a business suit, dress, dress slacks or skirt, blouse, sweater, dress shoes, belt.

Business Casual for Men includes khakis/twills/chinos, collared shirts (i.e. Polo or button-down shirts, sweater, loafers, and belt).

Business Casual for Women includes dress slacks, skirt, blouse, sweater, flat loafers, belt, khakis/twills/chinos.

Unacceptable Attire.

The following examples will serve to clarify unacceptable attire:

Denim: all styles unless Brelsford Personnel is called and permission is given. If the work place requires denim or it is acceptable, you would be informed prior to the assignment.

Sweatshirts or sweatpants

Tank tops

Shorts

Short/mini skirts

Tennis shoes/sneakers

Sandals or any opened-toed shoes

T-shirts: plain or promoting any product, slogan, group or brand

Capri pants/shorts

When in doubt as to the appropriateness of any attire, please call Brelsford Personnel and speak to your counselor.